



ELECTIONS BULLETIN

To: All Town Clerks with Vote Tabulating Machines

From: Kathy DeWolfe, Director of Elections and Campaign Finance

Date: April 28, 2008

Re: **Accuvote Optical Scan Vote Tabulators – Trainings for New and Current Users**

For the November 4, 2008 General Election, there will be a total of 98 towns using the Accuvote Optical Scan Tabulators. The training sessions listed below are offered to all town clerks and Presiding Officers to give you the opportunity to have initial training or refresher training on the use of the Accuvote tabulator. Please limit attendees to two officials per polling place—too many cooks spoil the broth.

TRAINING SESSIONS:

For New Users (Burke, Cornwall, Enosburg, and Highgate): LHS is providing 1 full training session for new users on Wednesday, June 18th at the Vermont Secretary of State's Office in Montpelier from 10:00 a.m. – 12:00 p.m. LHS invites attendees to lunch following the training.

For Current Users: The Vermont Secretary of State's Office and LHS are providing 6 “refresher” training sessions. The VT Office of Secretary of State has drafted a new **Accuvote Procedures Manual** to organize all the instructions for use of the tabulators and for documenting the security of the tabulators and memory cards. We will distribute and go over the new manual with users and provide the opportunity for clerks to ask questions, clarify instructions, and share tips for use of the tabulators.

Wednesday, June 18 at the Williston Town Offices - - 3:30-5:30 p.m.

Thursday, June 19 at the Lyndon Municipal Building - - 3:30-5:30 p.m.

Tuesday, August 5 at the Saint Albans City Hall - - 3:30-5:30 p.m.

Wednesday, August 6 at the Rutland City Offices - - 3:30-5:30 p.m.

Wednesday, August 13 at the Manchester Town Offices - - 3:30-5:30 p.m.

Thursday, August 14 at the Brattleboro Municipal Building - - 3:30-5:30 p.m.

If you have any questions involving the use of Accuvote tabulators, we suggest that you sign up and attend one of these sessions.

Gerry Bergeron of LHS Associates invites all attendees to join him for dinner immediately following the training session.

Please email Melanie Hodge at mhodge@sec.state.vt.us to let us know what training session you will be attending and whether or not you will be joining Gerry for dinner.