

ELECTION BULLETIN via Blast Email

May 1, 2009

Subject: HAVA & Access Absentee Ballot Database Trainings

Hi Town and City Clerks,

Two weeks ago, we sent out an email about upcoming HAVA Statewide Checklist and Access Absentee Ballot Database trainings. Eighty-seven towns responded, letting us know when/where/what kind of trainings they would like. Based on the specific feedback we received from these towns, we have set up 10 trainings around the state, between May and July, on days of the week that accommodated most towns' first and second choices.

Attached is a description of the three types of trainings and the dates/locations that are being offered (there are 2 complete overviews, 8 refreshers, and 8 Access absentee ballot database trainings). We have assigned the 87 responding towns to trainings according to their location and date preferences as much as possible.

PLEASE look at the attached spreadsheet and contact us ASAP if you want to: change your location, cancel attending, or change the number of people attending from your office.

In a few cases, clerks who have already had a complete training indicated that they would like to attend the HAVA complete overview training again, but we have included you in refresher training in your region, or you can contact us to sign up for one of the two complete overview sessions in Montpelier and South Burlington.

If you did not respond to our survey, you will not appear on the list. **If you decide that you would like to attend, please look at the attached spreadsheet for dates and locations and contact us to let us know which training you would like to attend.**

I will send you a reminder email about the training you are signed up to attend a few days before it is scheduled. Looking forward to seeing you at trainings!

Thanks,
Katie