



# ELECTION BULLETIN

FOR SEPTEMBER 14<sup>TH</sup> PRIMARY AND NOVEMBER 2<sup>TH</sup> GENERAL ELECTION

To: All Town Clerks  
From: Kathy DeWolfe, Director of Elections and Campaign Finance  
Melanie Jacobs, Elections Administrator & David Crossman, Elections Administrator  
Date: June 15, 2004

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In preparation for the fall elections, we suggest that you create a notebook containing the 2004 Elections Calendar, the 2004 Election Perspectives, the Vermont Election Laws, and the Election Bulletins we periodically send to you for easy reference during the election season.

We try to issue Election Bulletins as reminders of your major responsibilities, but it is important for you to check the election calendar each week from now through November to remind you of your election responsibilities.

We have enclosed a memorandum summarizing the process of nomination for **Justices of the Peace**. I have mailed a copy of this memo to the executive directors of the major parties. They will be doing a mailing to all of their town party chairs. Nomination of Justices is a party responsibility, or an individual responsibility for independents. However, although you are not responsible, we send the memo to you so you can answer questions from your local party chairs.

We have included 3 copies of the **2004 Guide to Town Clerks and Treasurers** for your use. Please encourage attorneys, real estate agents, mortgage companies, etc., to use the guide on our website or to download the guide in PDF format from our website. We do not have the funds to produce multiple copies.

## REMINDER

### **Elections Workshops for Town Clerks, Board of Civil Authority members, and election officials:**

Deb Markowitz and Kathy DeWolfe have already presented 3 well-attended elections workshops in May and June around the state. If you and your BCA have not yet attended a workshop, there are four workshops more workshops scheduled. These workshops focus on the practical aspects of election procedures, particularly focusing on Election Day. **MARK YOUR CALENDAR NOW.**

### **Elections Procedures Workshops**

<b>Wed, June 23</b>	<b>Randolph</b>	<b>6 p.m. to 7:30 p.m.</b>	<b>Randolph Elementary School</b>
<b>Thurs, June 24</b>	<b>Williston</b>	<b>6 p.m. to 7:30 p.m.</b>	<b>Town Office</b>
<b>Tues, August 17</b>	<b>Wallingford</b>	<b>6 p.m. to 7:30 p.m.</b>	<b>Town Office</b>
<b>Thurs, August 19</b>	<b>Vergennes</b>	<b>6 p.m. to 7:30 p.m.</b>	<b>Opera House</b>

**Please email, fax, or call our office to let us know if you plan to attend one of these workshops.** This helps us prepare our materials. However, if you discover you can attend at the last minute, please join us--no registration is required.