



# ELECTION BULLETIN

FOR NOVEMBER 7<sup>TH</sup> GENERAL ELECTION

To: All Town Clerks  
From: Kathy DeWolfe, Director of Elections and Campaign Finance  
Melanie Jacobs, Elections Administrator  
David Crossman, Elections Administrator  
Holly Davison, Elections Clerk  
Date: September 24, 2004

**OOPS, WE GOOFED.** We did not include the race of Justice of the Peace on the General Election Warnings that were recently mailed to you. Enclosed are revised General Election Warnings and Notice to Voters. We have printed these on blue paper so there is no confusion as to which one to post.

**THANK YOU, THANK YOU.** We sincerely appreciate all of your kind assistance in the Primary Election. A special thank you to all Representative District Clerks for your extra efforts doing canvassing reports and certificates of nomination.

**The Blue Warnings and Notice to Voters Must be Posted not later than Sunday, October 3, 2004.**

**General Election Ballots will be shipped directly from the printers to each town clerk to arrive not later than October 4, 2004.** Some towns will receive the entire shipment of ballots at once, but all towns should receive at least 10% of the ballots by the deadline, with the remainder to follow shortly. Please open all boxes and check the ballots as soon as possible. Please call us if you have not received all of your ballots by Tuesday, October 5, 2004.

**We would appreciate your assistance in carefully proofreading your ballots when they arrive, especially the “Vote for not more than” instructions for each office.** Although we triple proofread here before printing, it is hard to find all errors when proofreading so many ballots. If you notice any errors, please call us immediately so that we can have the ballot reprinted. Thank you for your assistance.

Clerks using MACHINE BALLOTS also need to run some sample ballots through your machine as soon as your machines are programmed. Please notify your programming company as soon as possible of any problems.

**Sample Ballots must be posted not less than 10 days before the election in at least 2 public places and in or near the Town Clerk’s Office.** Please make sure that you mark “SAMPLE BALLOT” boldly across the ballot and put a line through the boxes, arrows or ovals before posting.

**October 25 is the second Monday before the Primary Election. Town and City Clerk Offices must be open from 10 a.m. to Noon for Voter Registration.**

**We will mail Tally, Summary Sheets, and Official Return of Vote Forms (ORV’s) in October.** This mailing will include Certificates of Election for Justices of the Peace for your use after the election.

**We will send a separate mailing of canvassing report forms and Certificates of Election to Representative District Clerks for the Post General Election Representative District canvassing**

**committees**. For the General Election, all canvassing committees meet at 10 a.m. on the Tuesday following the Election, November 9, 2004.